

CELEBRATION SITTERS

INSTITUTIONAL PARTNERS

Request a Childcare Proposal

Tell us about your program and we'll prepare a tailored proposal — employed W-2 sitters, age-appropriate ratios, and full compliance documentation.



Your organization

Who we'll prepare the proposal for.

ORGANIZATION NAME *

INSTITUTION TYPE *

TAX STATUS

CITY & STATE *

WEBSITE



Your contact

Who we'll work with, and who signs.

FULL NAME *

TITLE

WORK EMAIL *

PHONE

YOUR ROLE IN THIS DECISION



The engagement

What you need covered, and when.

ENGAGEMENT TYPE *

PROGRAM OR EVENT NAME**FIRST DATE NEEDED ****MM/DD/YYYY***IF RECURRING, HOW OFTEN?****CARE STARTS***e.g. 9:00 AM***CARE ENDS***e.g. 5:00 PM***WHERE WILL CARE TAKE PLACE?****SPACE AVAILABLE FOR CARE**☐ Dedicated room☐ Shared or partitioned area☐ Outdoor space☐ Restroom adjacent☐ Not determined yet**IV****The children**

Ratios are set by age band and exceed New Jersey minimums.

Institutional Standard (1:10) covers children 5 and older. If children under 5 will attend, the Young Guests module applies — staffed by age band, priced as additional sitters. Enter counts for every band that applies.

5 YEARS AND OLDER*1 sitter per 10 · NJ min 1:15***4 YEARS***1 sitter per 8 · NJ min 1:12***2½ TO 4 YEARS***1 sitter per 6 · NJ min 1:10***18 MONTHS TO 2½ YEARS***1 sitter per 4 · NJ min 1:6***UNDER 18 MONTHS***1 sitter per 3 · NJ min 1:4*

Planning estimate only — not a quote. Staffing is computed per age band and summed, never by majority age. Your proposal will confirm final staffing.

V**Care requirements**

Tell us what your families need.

SPECIALIZED SUPPORT NEEDED

Spanish-bilingual sitter

Special needs support (autism experience)

Allergy or medical protocols

Another language

PROGRAMMING INTEREST

Pop-Up Kids' Club (structured on-site programming)

Celebration Packs (per-child activity kit)

Quiet or nap space

Standard care only

WILL MEALS BE PROVIDED FOR CHILDREN AND SITTERS?

VI Compliance & vendor requirements

Tell us your standards up front and we'll include everything in the proposal.

WHAT WILL YOU REQUIRE FROM US?

Certificate of Insurance

Additional insured status

Background check records

Fingerprinting

Mandated reporter training

W-9

Vendor portal registration

Not sure yet

INSURANCE LIMITS REQUIRED

e.g. \$1M per occurrence / \$2M aggregate

VENDOR PORTAL NAME

e.g. Ariba, Jaggaer

OTHER REQUIREMENTS WE SHOULD KNOW ABOUT

VII Procurement & timeline

So we submit in the right format, by the right date.

IS THERE A FORMAL PROCUREMENT PROCESS?

PROPOSAL DUE DATE

MM/DD/YYYY

TARGET DECISION DATE

MM/DD/YYYY

BUDGET RANGE

PAYMENT TERMS

ANYTHING ELSE WE SHOULD KNOW?

Celebration Sitters · ...Your moment made perfect.

All sitters are W-2 employees — background-checked, trained, insured, and never subcontracted. We respond within two business days of receiving your completed request.